

**CHAPTER 6. REPORT ON INTERNATIONAL TRANSACTIONS
OF THE FEDERAL GOVERNMENT**

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CHAPTER 6. REPORT ON INTERNATIONAL TRANSACTIONS OF THE FEDERAL GOVERNMENT

6.1 PURPOSE.

- 6.1.1 This chapter addresses the National Aeronautics and Space Administration's (NASA's) policy and role in ensuring that transactions affecting international balance of payments are reported as required by the Department of Commerce.

6.2 POLICY.

- 6.2.1 NASA is required to report transactions affecting the international balance of payments in accordance with the requirements specified in the Office of Management and Budget (OMB) Directive No. 19.

6.3 AUTHORITIES AND REFERENCES.

- 6.3.1 National Aeronautics and Space Act of 1958, as amended, 42 U.S.C. 2473(c)(1)(5), Section 203(c)(1)(5)
- 6.3.2 Office of Management and Budget Directive No. 19, "Reports of the Department of Commerce on International Transactions," 43 Federal Register 19272-3 (May 4, 1978)

6.4 ROLES AND RESPONSIBILITIES.

- 6.4.1 NASA Office of the Chief Financial Officer (OCFO). The NASA Office of the Chief Financial Officer (OCFO) is responsible for the preparation and submission of the consolidated agency-wide Report on International Transactions of the Federal Government to the Department of Commerce.
- 6.4.2 NASA Shared Services Center (NSSC). The NASA Shared Services Center (NSSC) is responsible for the preparation and submission of Centers' reports on international transactions. NSSC should provide the reports to NASA Headquarters, OCFO, Financial Management Division (FMD) Director.

6.5 REPORT REQUIREMENTS.

- 6.5.1 Major Components. Transactions to be reported relate to payments and receipts that affect the balance of payments. They include transactions between NASA and a foreign entity such as a foreign government, foreign corporations excluding U.S. business offices of such corporations, foreign incorporated subsidiaries, foreign business offices of U.S. corporations, foreign individuals residing in foreign countries, NASA personnel stationed abroad or traveling abroad, and U.S. business organizations for services to be performed abroad. Report sections provide transaction data for:

- A. Expenses and other debits.

B. Receipts and other credits.

C. Financing, which is the difference between the total “expenses and other debits” and the total “receipts and other credits.”

6.5.2 NASA personnel requiring copies of the report instructions and format are to contact the NASA Headquarters, OCFO, FMD External Reporting Branch Chief.

6.5.3 Report Due Date.

A. NSSC should submit Centers’ reports to the NASA Headquarters, OCFO, FMD Director no later than the 30th calendar day after the end of the calendar quarter being reported. The NASA Headquarters, OCFO, FMD personnel may request reports earlier and request submission via the NASA Audit Tracking System (NATS). When applicable, negative reports are required to be submitted.

B. An original and one copy of the Agency’s consolidated report are to be submitted to the Department of Commerce not later than 45 days after the close of the reporting period which is quarterly. The Agency CFO, or as delegated, is responsible for the approval of the consolidated agency-wide submission. The following is the address where the report is submitted:

Department of Commerce
Bureau of Economic Analysis
Balance of Payments Division
Routing Symbol BE-58
Washington, D.C. 20230